

Funded places now available for eligible WA students

**STUDY
ONLINE!**

TAE40116

CERTIFICATE IV IN TRAINING & ASSESSMENT

ABOUT THE PROGRAM

The TAE40116 Certificate IV in Training and Assessment is the industry standard qualification for those who deliver and assess training. This qualification will provide participants with the skills, knowledge and passion to deliver interesting and informative training sessions to groups and individuals, navigate the Australian training system and undertake competency based assessments against any benchmark or standard.

WHO SHOULD DO THIS QUALIFICATION?

The Certificate IV in Training and Assessment reflects the role of individuals who are engaged delivering training and assessment services in the Vocational Education and Training (VET) sector. This qualification (or the skills sets derived from units of competency within it) is also suitable for those engaged in the delivery of training and assessment of competence in a workplace context or as a component of a structured VET program.

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**LOWER FEES
LOCAL SKILLS**

Target Group

This qualification is a requirement for trainers and assessors who deliver nationally recognised training. It is also suitable for people working as internal trainers, supervisors or those who would like to develop their skills in training and assessment.

Entry Requirements

- Solid language and literacy skills
- An area of vocational competency
- Computer literacy
- Access to a computer and internet.

Pre-requisites

None.

Funded Place

\$597.90 **for eligible new students, eligibility criteria applies*

Methods of Delivery

- Facilitated virtual delivery
- Supported distance delivery
- Recognition of prior learning (RPL)

Duration

6 - 12 months

Outcome

Nationally Recognised Qualification.

The student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as student service resource fees. Upfront or payment plans available. Regular price \$4,100.



**JOBS &
SKILLS WA**



**NATIONALLY RECOGNISED
TRAINING**

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PROGRAM STRUCTURE AND CONTENT

LEARNING DESIGN - ONE WEEK WORKSHOP

TAEDES401 - Design and Develop Learning Programs	11th - 15th Jan 2021
TAEDES402 - Use Training Packages & Accredited Courses to Meet Client Needs	12th - 16th April 2021
TAELLN411 - Address Adult Language, Literacy and Numeracy Skills	12th - 16th July 2021
#Post workshop study required.	11th - 15th Oct 2021

TRAIN THE TRAINER - ONE WEEK WORKSHOP

TAEDEL301 - Provide Work Skill Instruction	8th - 12th Feb 2021
TAEDEL401 - Plan, Organise and Deliver Group-Based Learning	10th - 14th May 2021
TAEDEL402 - Plan, Organise and Facilitate Learning in the Workplace	16th - 20th Aug 2021
#Post workshop study required.	15th - 19th Nov 2021

WORKPLACE ASSESSOR - ONE WEEK WORKSHOP

TAEASS401 - Plan Assessment Activities and Processes	15th - 19th March 2021
TAEASS402 - Assess Competence	14th - 18th June 2021
TAEASS403 - Participate in Assessment Validation	13th - 17th Sept 2021
TAEASS502 - Design and Develop Assessment Tools	6th - 10th Dec 2021
#Post workshop study required.	

DELIVERY METHODS

FACILITATED VIRTUAL DELIVERY

Here at The Pivot Institute, we are leaders in the field with our own Pivot Online Learning System (POLS). Virtual face-to-face participants will be set up on our leading online learning platform; the Pivot Online Learning System (POLS). This platform provides students with the content, resources and assessment documentation necessary to complete the course. Participants will attend virtual classrooms with industry leading facilitators. Participants can start the course anytime and will be required to book in and attend sessions via Zoom. Participants will be required to attend three weeks of online Zoom training in total for the entire course (5 days per cluster). Printed workbooks, assessment documentation and all resources are provided and posted to students.

SUPPORTED DISTANCE DELIVERY

Supported distance delivery participants will be set up on our leading online learning platform; the Pivot Online Learning System (POLS). This platform provides participants with all learning materials and resources to cover the content in the certificate. Printed workbooks, assessment documentation and all resources are provided and posted to students. Participants receive regular facilitator contact to support them throughout the duration of the course.

RECOGNITION OF PRIOR LEARNING

RPL is an assessment process that enables an applicant to gain recognition of skills and knowledge regardless of how they were achieved. This may include formal or informal learning, work experience, or general life experience. Where RPL is granted you do not have to participate in further training and assessment for skills and knowledge that you already possess.

